

AUDIT AND STANDARDS COMMITTEE

Thursday, 16th March, 2023
6.30 pm





AUDIT AND STANDARDS COMMITTEE

ROOMS 2 & 3, TOWN HALL

Thursday, 16th March, 2023 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website <https://bit.ly/2BWX7d2>

Whilst we have returned to holding meetings in person we have limited space for members of the public to attend due to Public Health guidance. Should you wish to attend you are advised to contact democracy@burnley.gov.uk in advance of the meeting.

AGENDA

1) Apologies

To receive any apologies for absence.

2) Minutes

5 - 10

To approve as a correct record the minutes of the previous meeting held on 26th January 2023.

3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7) Regulation of Investigatory Powers Act - Annual Return 11 - 12

To receive an update of authorisations issued under the Regulation of Investigatory Powers Act 2000 (“RIPA”).

8) External Audit Progress Report 2022/23 13 - 22

To consider the External Auditor’s progress report.

9) Internal Audit Progress Report 2022/23 Q3 23 - 30

To consider Internal Audit’s progress report 2022/23 Q3.

10) External Review Report 31 - 52

To consider a report on the external review of Internal Audit against the Public Sector Internal Audit Standards.

11) Annual Accounts 2022/23 Arrangements 53 - 72

To consider a report on Annual Accounts 2022/23 arrangements.

12) External Auditor Appointment - Update 73 - 74

To receive an update on the External Auditor appointment.

13) Terms of Reference of Audit and Standards Committee - Refresh

To receive a verbal update.

14) Work Programme 75 - 76

To consider the Work Programme for the current year.

PRIVATE ITEMS

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Lord Wajid Khan of Burnley
(Chair)
Councillor Howard Baker
Councillor Charlie Briggs
Councillor Shah Hussain
Councillor Karen Ingham

Councillor Alun Lewis
Councillor Gordon Lishman (Vice-Chair)
Councillor Mark Townsend
Councillor Andy Wight

Co-opted Members

Councillor Kathryn Haworth, Habergham Eaves Parish Council
Vacancy, Parish Council representative
David Swift, Independent Member

External Auditor

Helen Stevenson, Grant Thornton-External Auditor
Georgia Jones, Grant Thornton-External Auditors

Stuart Arnfield, independent Member

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